

Western Allegheny Community Library Board Meeting

November 16, 2020

Meeting Minutes

Virtual Attendance: *(This meeting is being held via ZOOM and in person due to COVID 19). In person attendees included: Mary Ann Wiesner, Terri Conoscuito, Amy McDonald, Pam Perry, Erin Carlisle, Tim O'Sullivan, and Bill Stout. Via Zoom: Barb Piskorik and Patty Giura.*

Call to Order: *Board meeting was called to order at 6:29pm by President Terri Conoscuito.*

Motion to approve agenda: *Tim, first; Erin, second. All were in favor. Motion carried.*

Motion to approve minutes from October meeting: *Mary Ann first, Tim, second. All were in favor. Motion carried.*

Motion to approve October Financials: *Erin first; Mary Ann, second. All were in favor. Motion carried.*

Treasurers' report: *Treasurer Patty reported that WACL is doing very well considering the reduction in funding, due to the pandemic.*

Library Director's Report: *Amy created a 2020 year in review of all of the tremendous things that have happened in 2020 (see attached). Motion was made to have a round of applause for the first full year of Amy's management! All approved wholeheartedly! We have formed a new committee that will focus Succession Planning. The Fall/Winter Book sale will begin this week in the garage. It will run for Wed, Thurs, Fri and Sat. We are slowly beginning to re-open in person for story times and WACL POP after the first of the year, provided the COVID numbers stay the same. CLP received additional CARES funding to reimburse county libraries for PPE. We have a 47% increase in new donors, this is excellent news. End of year appeal is ready to go out! Black Dog Winery reached out to partner with us on a venture that may result in a nice donation to the library.*

Committee News and Reports:

Building and Grounds: *Chairperson Bill reported that North Fayette was going to help us handle the storm grates that are sinking at the bottom of the driveway.*

Finance Committee: *No report.*

Governance Committee: *No report. Slate vote to appear in New Business.*

Personnel Committee: *The committee proposes that in the Staff Policy, the probationary period changes from 6 months to 3 months for new staff. They also proposed modifying the Nepotism policy to read "disclosed and approved by board".*

Motion to approve the committee reports *Tim first; Erin second. All approved. Motion carried.*

Old Business: *No old business*

New Business:

- a. Motion to approve the staff policies as presented and amended. All in favor; Motion carried.*
- b. Changing COVID Conditions: As COVID numbers are increasing, our library director will be cautious and will make sure all cleaning procedures are in place and will continue to operate as usual unless our community begins to shut down.*
- c. Holiday gathering in lieu of December meeting—We will meet December 14 at 6:30 in library garage.*
- d. Vote for Executive Committee Positions: Slate for 2021 Erin Carlisle-President of Board of Trustees; Barb Piskorik-Vice President of Board of Trustees; , Patty Guira-Treasurer of Board of Trustees; Pam Perry-Secretary of Board of Trustees. No nominations from the floor We will accept the slate by acclamation. All in favor, motion carries. Mary Ann asked to abstain as she is a new Trustee.*
- e. In light of the ongoing pandemic and a need to focus her efforts elsewhere, Terri regrettably submitted her verbal resignation to the board, effective at the end of the 2020 year.*

Motion to adjourn made by Bill at 8:00pm.