

Western Allegheny Community Library

October 18, 2021

Meeting Minutes

Virtual Attendance: Attendees included: Patty Giura; Amy McDonald, Pam Perry, Mary Ann Wiesner, Erin Carlisle, Skip Shemon, and Zac Wassel. Via zoom included Barb Piskorik and Tim O'Sullivan.
Excused: Michele Conti

Call to Order: Board meeting was called to order at 6:30pm by President Erin Carlisle

Motion to approve minutes from September meeting: Zac first; Mary Ann second. All were in favor.
Motion carries

Motion to approve September Financials: Treasurer Mary Ann reported totals for all accounts
Patty first; Zac, second. All were in favor. Motion carries

Library Director's Report: It is such an exciting time for our library. Programs in all age groups are filling up fast which continues to prove our necessity to the community. The Youth Services Department also has a number of programs that have gone to a wait list. The Annual Gingerbread program is scheduled for 12/4 and 12/5 and are starting to fill up. The Fall Vendor and Craft show will be on Small Business Saturday, November 27th. The Library Card for All Program that we're piloting for the county is well underway. We hope to have library cards distributed by December 1st. Former employee, Amelia Dickinson presented on behalf of WACL at the Pennsylvania Library Association (PALA) on our award-winning program, Teen Test Kitchen. Our director is working on the sponsorship letters and an end of year appeal letter. Our friends group hosted a book sale during the week of October 20.

Committee News and Reports:

Building and Grounds: Chairperson Skip reported that they will pursue the Mt Lebanon Awning proposal to finish the back awning. ADA funding for the front door project is on hold as per ACLA. We can begin the project but funding is not yet confirmed from the state. B and G is recommending that we hold off until we have the money in hand. Skip is also recommending that we have some costs regarding the driveway repair so that we can be prepared for the future. The temporary overflow pipe on the side of the building will be redirected by Tim O'Sullivan and his crew. Skip will reach out to Tom Meyers to get a quote for the cost of repairing the pipe.

Finance Committee: Chairperson Mary Ann reported that finances are in good order.

Governance Committee: Per the special meeting, Erin has drafted changes to the Board Bylaws so that we can amend our committee structure. The potential changes are attached. A vote on these changes will occur at our November meeting. The official Officer Slate for vote in November is: President -Erin Carlisle; Treasurer – Mary Ann Wiesner; Secretary - Michele Conti; VP - Pam Perry.

Personnel Committee: Chairperson Pam reported that there was no meeting and that this will be the last month for the personnel committee!

New Business

A. Proposed Meeting schedule for 2021:

January: Finance and Development; Building and Grounds; Governance

February: Full Board

March: Finance and Development; Building and Grounds

April: Governance; Full Board

May: Building and Grounds

June: No meeting

July: Building and Grounds; Governance

August: Finance and Development; Full Board

September: Finance and Development; Building and Grounds

October: Governance; Full Board

November: Building and Grounds

December: Full Board

B. Review of Library Closure dates for 2022

Amy has submitted dates for closures for 2022 including holidays, in service dates and half days. Erin made a motion to approve the dates as submitted by Amy. Patty first; Skip seconded. All in favor. Motion carries.

C. Job Descriptions for Board Members

Amy has created a document to send to townships and Oakdale Borough when we are in need of board members. We are suggesting that we add more info regarding FFYL and committee meetings so that expectations are understood for all potential board members. We will table this info until the description is complete.

Adjournment: *Our meeting adjourned at 7:39pm with a motion from Skip. All agreed.*