

**October 21, 2019 Board Meeting Minutes  
Western Allegheny Community Library**

**Called to Order:** 6:34 p.m.

**In Attendance:** Pam Perry, Loretta Hennemuth, Tim O'Sullivan, Terri Conoscuito, Bill Stout, Patty Giura, Erin Carlisle, Marilyn Walters, Barb Piskorik, Amy McDonald and Ed Nalsnick.

**Approval of Minutes from previous meeting:** Motion made by Marilyn to approve the minutes from the September meeting, and 2nd by Erin. Motion carried.

**Treasurer's Report & Approval of Financials:** Patty reviewed and answered questions we had regarding the 2020 Budget. Bill made a motion to approve the 2020 Budget as presented, all approved.

A motion was made by Bill and 2nd by Erin to approve September financials.

**President's Message:** Tim thanked the Personnel Committee for all their hard work and all the time put into the search for a new Library Director. Tim announced Amy McDonald was the person elected to be Library Director by committee.

**Library Director Report:** Artisan Custom Woodwork gave six (6) different desks. We discussed what the insurance would cover. We and Staff like # 6.

Amy announced Becky Proie was hired as Youth Services Librarian. Her start date is 10/29/19. Gee Boland is our Youth Services Outreach Specialist. She has done an outstanding job filling in and helping out with absence of Nichol, who will be off until Nov 1st with a doctor's excuse.

Amy presented a Sierra Calendar for 2020, and Terri made a motion to approve calendar and 2nd by Erin. All Approved.

Noreen developed Sierra Training. Over ½ of our staff attending last week.

County wide "Tech Training for Seniors" was conducted by Heather in August. A second training was requested for CLP staff, that will take place 10/30/19.

**Personnel Committee:** Approved promotion and Title change for Heather to "Head of Library Services". Approving a bonus to be implemented in the next pay period, and a raise to start in January 2020. This motion was made by Terri, and 2nd by Erin, motion carried.

**Building & Grounds:** Bill gave us a full report regarding our Security System. The system is operational, and Heather will complete training the staff the week of 10/28/19.

Bill got us up to date on HVAC regarding Dale Csonka's fall maintenance and all repairs made. He also discussed what repairs can wait until 2020. Reported what our options are with Tom Meyers regarding the Exterior Drains and also the repairs for the roof.

Bill gave us a Future list of Building and Ground Items, he and his committee have put together. It is good to have an idea of what is coming up. They are on top of their game.

**Governance Committee Report:** The 2020 Board Slate was presented as follows:

President: Terri Conoscuoto

Vice President: Erin Carlisle

Secretary: Loretta Hennemuth

Treasure: Patty Giura

**WAFEL Report:** Ed announced the Book Sale will set up on November 12 at 5 p.m. They need volunteers are needed for both set up and the Book Sale. You can sign up at the Front desk. The dates of the Book Sale are November 14th, 15th & 16th. Books are \$5.00 a bag.

They have plenty of books for sale even though they lost approx. \$800.00 worth of books when their room flooded.

Meeting adjourned at 8:55 p.m

**Next Board Meeting will be held on Monday, November 18, 2019, at 6:30 p.m.**