



WACL Board Meeting Minutes
May 19, 2025

- I. Call to Order – called to Order at 6:33 p.m. by Kay
 - a. Attendance: Juliana, Kay, Mary Ann, Zac, Shannon, Mike, Bob, Skip, Mackenzie, Amy, Anne (Friends Group)
 - b. Excused: Aleks
- II. Motion to Approve Changes to the Agenda – Zac, 2nd - MaryAnn; **Approved unanimously**
- III. Approval of April 2025 Minutes– Motion to Approve – Skip, 2nd- Shannon; **Approved unanimously**
- IV. Treasurer’s Report & Approval of Financials
 - a. American Funds about \$633,000
 - b. Checking account about \$71,563.46
 - c. Savings about \$85,561
- V. Director’s Report
 - a. Lexi has stepped into the Manager of Youth Services’ role and we will begin to advertise for the programming position.
 - b. Programming is paused for the month of May, however summer programs were released on May 17th and several already have a waiting list.
 - c. This is Amy’s last Board Meeting, her hard work and dedication to the library over the past eight years is greatly appreciated.
 - d. The new weekend hours will go into effect on May 30th.
- VI. Committee Updates
 - a. Governance – no updates at this time, as the meeting was re-scheduled
 - b. Building and Grounds
 - i. Security updates have been made (cameras, monitoring, and door locks)
 - ii. Roof Inspection has been scheduled for June 2nd
 - iii. We’ve signed a contract to have the concrete pads at the entrances replaced
 - iv. We’ve received a quote for carpet cleaning and plan to follow up this coming month
 - c. Finance
 - i. \$1500 budget was approved for Amy’s party
 - ii. Zac will be reaching out to Pustover Financial in the coming days to get the former president and former treasurer off of the investment accounts.
- VII. New Business
 - a. Discussion to make banking changes to include:
 - i. Update all First National Bank accounts to require two authorized signatures for any withdrawal or check over \$10,000.

- ii. Close the credit cards currently held by Amy McDonald and Becky Proie.
 - iii. Open a new credit card account under the name of Mackenzie Partyka and Western Allegheny Community Library, with a credit limit of \$10,000.
 - b. Vote to approve the banking changes – motion made by MaryAnn; 2nd – Juliana; **Approved unanimously**
 - i. Monday-Thursday; 9am-8pm
 - ii. Friday and Saturday – 9am-4pm
- VIII. Adjournment
 - a. Motion to Adjourn, Mike - 1st, Zac - 2nd; **Approved unanimously**; Adjourned at 7:05 p.m.