



Board Meeting Minutes: August 15, 2022

Present: Michele Conti, MaryAnn Wiesner, Erin Carlisle, Patty Giura, Bob Mizwa, and Zac Wassel.

Excused: Skip Shemon and Aleks Kocelko

- I. Call to Order
- II. Approval of last meeting minutes: Marianne- 1st, Zach- 2nd
- III. Treasurer's Report: They look good. We are right on track with fundraising. Motion to approve: Pam 1st, Patty: 2nd
- IV. Director's Report: Lot of great things happening at WACL. We've had a number of staffing changes this month and are currently hiring a Circulation Clerk. Summer programming went smoothly; we partnered with several new business and our patrons seemed happy with the offerings. Our Summer Reading Finale Party was held at Setter's Cabin Wave Pool. The staff has just published our fall program schedule, and sessions are already beginning to fill up.
- V. Committee Updates:
 - A. Building and Grounds:
 1. The awnings have been replaced at both entrances.
 2. The roof drains along the building have been replaced.
 3. Automatic door operators have been installed at the main entrance and at the family restroom.
 4. Stephen is in the midst of painting several of our rooms. We expect that to continue through August and pick up again in December during our next programming break. 2023 Projections are expected to be roughly \$40k.
 - B. Finance:
 1. The preliminary budget for 2023 was created in August.
 - C. Governance:
 1. Bylaws were updated
 2. Policy Updates
 3. Payroll increase of 6% - Approved by all present.
 - D. Special Committee: Strategic Planning
 1. Proposed Strategic Plan for sharing with the public
 2. Proposed Internal Plan2023 Operating Plans for Committees will be due at the October 17, 2022 meeting
 - E. FFYL Updates: This year is looking to be another record-breaking year, with regards to sponsorship. We have a lot of new donations for the auction. All committees have been working exceptionally hard to ensure this is the best event yet.
- VI. Old Business – none.
- VII. New Business

- A. Modification to Sunday Hours (M-Th 9am to 8pm. F and Sat 9am to 4pm, and closed on Sundays with Memorial Day to Labor Day F and Sat dropping to 9-2). Motion to Approve: 1st: Marianne, 2nd: Michele (no opposition)
Beginning Labor Day: Will go back to 4pm on Friday and Saturday
- B. Vote to approve Covid 19 Policy updates regarding exposed individuals. Motion to Approve: Patty, 2nd: Pam (no opposition)
- C. Vote to approve the proposed 2023 budget. Motion to Approve: 1st: Zach, 2nd: Bob (no opposition). Aleks abstained from vote, due to her inability to participate in the discussion.
- D. Vote to approve the bylaws as amended. Motion to Approve: 1st: Marianne, 2nd: Patty (no opposition,)
- E. Vote to approve Volunteer Policy. Motion to Approve: 1st: Patty, 2nd: Erin (no opposition, no abstention)
- F. Vote to approve Prospective Volunteer Letter. Motion to Approve: 1st: Bob, 2nd: Zach (no opposition, no abstention)
- G. Vote to approve Media and Inquiry Policy. Motion to Approve: 1st: Michele, 2nd: Marianne (no opposition, no abstention)
- H. Vote to approve Media and Public Relations Policy. Motion to Approve: 1st: Pam, 2nd: Zach (no opposition, no abstention)
- I. Vote to approve Procurement Policy with change to \$9,999 for emergency's needed: 1st: Bob, 2nd: Erin (Aleks abstained due to her inability to participate in the discussion)
- J. Vote to approve Computer and Internet Policy. Motion to Approve: 1st: Zach, 2nd: Pam (no opposition, no abstention)
- K. Vote to approve the 2022-2027 Strategic Plan upon addition of historical data: Motion to Approve: 1st: Pam, 2nd: Patty (no opposition, no abstention)

VIII. Adjournment