

**Western Allegheny Community Library**

November 15, 2021

Meeting Minutes

**Virtual Attendance:** (This meeting is being held in person and via ZOOM). Attendees included: Patty Giura; Amy McDonald, Pam Perry, Mary Ann Wiesner, Erin Carlisle, Michele Conti, Skip Shemon, Tim O'Sullivan and Zac Wassel. Via zoom included Barb Piskorik.

**Call to Order:** Board meeting was called to order at 6:32pm by President Erin Carlisle

**Motion to approve minutes from October meeting:** Tim first; Patty second. All were in favor. Motion carries

**Motion to approve October Financials:** Amy reported that there will be no financials as of yet. She will send when they are completed.

**Library Director's Report:** Melissa Cruise, the new Development and Fundraising Coordinator started on November 15. Welcome to her! Findlay has appointed a new board member to fill Tim's position at the beginning of 2022. Her name is Aleksandra Kocelko. Oakdale has also appointed a new board member to fill the vacant Oakdale seat for 2022. Welcome to Robert Mizwa. Amy is currently trying to fill a few positions on her staff and not having much success due to lack of candidates. Visits will continue through December for preschool outreach, and then end for spring until we can find a qualified candidate to fill the role. The Library Card for All Program had been pushed back, we are hoping for a December launch. The Craft and Vendor show will be November 27, here at the library. CLP has announced that they will be going fine free starting in January. We will need to reevaluate our policy on this. The Friends Group they made \$3,864.50 at their last book sale. Congrats to them on their hard work! The Friends Group also partnered with the High School, and students built two new little free libraries that we hope to have placed in North Fayette and Findlay.

**Committee News and Reports:**

**Building and Grounds:** Chairperson Skip reported that the following projects are in the works: 1. Skip is working to get a good price for asphalt for the driveway. This is a 3-5 year plan. 2. Skip is talking to Tom Meyers about the pipe going under the driveway that needs to be repaired. 3. Skip is working to get pricing for awning for the employee entrance from Mt. Lebanon Awning.

**Finance Committee:** Chairperson Mary Ann reported we will table the financial discussion until next month.

**Governance Committee:** The motion was made from committee to officially make the changes to the by-laws that were proposed last month. The by-law changes were recommended so that we can amend our committee structure to be more effective. We will now have three committees—Building and Grounds, Finance and Development, and Governance. Patty first; Skip second The Governance committee also presented the 2022 officer slate in October. The slate includes: Erin Carlisle, President; Pam Perry, Vice President; Mary Ann Wiesner, Treasurer; and Michele Conti, Secretary. The board voted and all were in favor. Congratulations to the 2022 executive board.

**Personnel Committee:** Chairperson Pam reported that there was no meeting and since the by-laws have been amended, this will be the last month for the personnel committee. Committee roles have been amended in the bylaws and were approved this month.

### **New Business**

**A. Review 2022 Committee Assignments and Meeting Calendars**

**Building and Grounds** will meet Wednesdays at 7pm and the committee will be made up of the following trustees: Skip Shemon (Chair), Pam Perry and Robert Mizwa.

**Finance and Development** will meet on Monday at 6:30 and the committee will be made up of the following trustees: Mary Ann Wiesner (Chair), Patty Giura and Zac Wassel.

**Governance Committee** will meet on Monday at 6:30 and the committee will be made up of the following trustees: Pam Perry (Chair), Michele Conti and Aleksandra Kocelko

**B. Discuss request to amended library hours**

Due to staffing challenges, as a result of the pandemic, the board has had to make a difficult decision. Mary Ann made the motion to temporarily extend the hours on Saturdays and eliminate Sunday hours. From December 11<sup>th</sup> through Memorial Day, WACL will open Saturdays from 9-4 and be closed on Sundays. As of May 28<sup>th</sup>, the library will resume regular hours, which are 9-2 on Saturdays and Closed on Sundays through Labor Day, at which point we will reopen Sundays 1-5. Barb seconded the motion and all approved. Motion carries.

**Adjournment:** Our meeting adjourned at 7:40pm with a motion from Michele. Zac seconded. All agreed.